

**VILLAGE OF CLOUDCROFT
AGENDA
REGULAR COUNCIL MEETING**

Tuesday, MARCH 10, 2020, 6:00 p.m.

1. **Call to Order:** Mayor Pro-Tem – William Denney
2. **Pledge of Allegiance:** Mayor Pro-Tem – William Denney

PLEDGE OF ALLEGIANCE

“I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

SALUTE TO THE FLAG OF NEW MEXICO

“I salute the flag of the State of New Mexico, the Zia symbol of perfect friendship among united cultures.”

3. **Approval of Agenda:** Regular Meeting of March 10, 2020
4. **Approval of Minutes:** Special Meeting February 25, 2020
5. **Announcements/Discussion:**
Discussion/Action: Resolution #2020.05 Acceptance & Approval FY 2018-2019 Audit Cloudcroft Audit Report as presented by Axiom – Jaime Rumbaoa

Discussion/Action: Resolution #2020.06 Supporting an Application for New Mexico Department of Transportation Municipal Arterial Program (MAP) Funding

Vacancy on P&Z Commission
6. **Mayor’s Report:**
7. **Reports:** Judicial, P&Z, Police, Library, Fire Dept., Wells & Springs, Water Usage/Production, GRT, Lodger’s Tax and Travel Reports for February 2020.
8. **Administrators Report:**

9. **Unfinished Business:** **Discussion/Action:** Real Property & Water Rights
§10-15-1.H (8)
Concerning 102 Mexican Ave. – Matt Willett
- Discussion/Action:** Adopted and Published Ordinance
No. 387 Article A. Fire Department
10. **New Business:** **Discussion/Action:** License Agreement – High Canyon
Weavers & Spinners Guild – Joan Nussbaum
- Discussion/Action:** License Agreement Renewal –
Ann Self Lowen
- Discussion/Action:** Acceptance and Approval of Village
of Cloudcroft Procurement Policies & Procedures Manual
12. **Bills & Treasurer’s Report:** **Acknowledgment:** February 2020
13. **Adjournment:**

VILLAGE OF CLOUDCROFT

Minutes of the Regular Council Meeting of the Governing Body for the Village of Cloudcroft, held on Tuesday, March 10, 2020 at 6:00 p.m., in the Village Council Chambers, 201 Burro Avenue, Cloudcroft, NM.

Mayor Pro-Tem Denney called the meeting to order at 6:00 p.m. with the following Council members providing a full

Quorum: Present/absent:

Trustee / Mayor Pro Tem William Denney - present

Trustee – Cynthia Voight - present

Trustee – George Mitchell - present

Trustee – John Tieman – present

The following Village staff and guests were present: Barbara K. Garcia, Village Clerk/Treasurer; Jefferson Rhodes, Village Attorney; Erich Wuersching, VOC; Jim Maynard, self; Matt Willett, self; Randall Chavez, USFS; Joan Nussbaum, High Canyon Weaving School; Francisco Teran, Axiom CPA's (Item #1)

The pledge of allegiance to the US and NM flags was led by Mayor Pro-Tem Denney. (Item #2)

APPROVAL OF AGENDA:

Mayor Pro-Tem Denney entertained a motion to approve the Agenda for the Regular Meeting of March 10, 2020. Trustee Voight made such motion, Trustee Mitchell seconded the motion and upon vote of Trustees Mitchell, Voight and Tieman all voting "aye" the motion carried unanimously. (Item #3)

APPROVAL OF MINUTES:

Mayor Pro-Tem Denney entertained a motion to approve the Minutes of the Special Council Meeting of February 25, 2020. Trustee Tieman made such motion to approve as written, Trustee Mitchell seconded the motion and upon vote of Trustees Mitchell, Voight and Tieman all voting "aye" the motion carried unanimously. (Item #4)

ANNOUNCEMENTS/DISCUSSION:

Resolution #2020.05 Acceptance & Approval FY 2018-2019 Audit Cloudcroft Audit Report as presented by Axiom.

Francisco Teran of Axiom CPA's presented the governing body with a review of the Village of Cloudcroft's Financial Statements with Independent Auditor's Report dated June 30, 2019. Mayor Pro-Tem Denney called for a recommendation from a staff member that was present at the audit, Barbara Garcia, Clerk/Treasurer gave said recommendation and that findings at this time had been resolved. Mayor Pro-Tem Denney entertained a motion. Trustee Voight made a motion to approve Resolution #2020.05 Acceptance & Approval FY 2018-2019 Audit, Trustee Mitchell seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously.

Discussion/Action: Resolution #2020.06 Supporting an Application for New Mexico Department of Transportation Municipal Arterial Program (MAP) Funding.

Clerk/Treasurer advised that this was a resolution to obtain the governing body approval for possible funding from the NM Road Department for road repairs.

Mayor Pro-Tem Denney entertained a motion to approve Resolution #2020.06 for MAP Funding, Trustee Mitchell made such motion to approve, Trustee Voight seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously.

Vacancy on P&Z Commission

Mayor Pro-Tem announced that the Village still has a vacancy on the Planning and Zoning Commission and to contact the Village with any recommendations. (Item #5)

MAYOR'S REPORT:

Mayor Pro-Tem Denney advised that he would like to report that the Mardi Gras Parade was a great one and probably one of the best in a long time. (Item #6)

REPORTS: A discussion ensued with audience regarding GRT and Lodgers Tax and comparison to the previous year, and the implementation of new entities having to report. Clerk/Treasurer reported on the numbers being seen of the new entities reporting at this time. Mayor Pro-Tem Denney called for a motion to accept the reports for February 2020. Trustee Tieman made such motion to approve, Trustee Voight seconded the motion and upon vote of Trustees Mitchell, Voight and Tieman all voting "aye" the motion carried unanimously. (Item #7)

ADMINISTRATORS REPORT

Clerk/Treasurer read the report to the governing body written by Administrator due to her not being in attendance for travel. Trustee Mitchell requested to know who would be servicing the propane bottles for the fire pit, Clerk could not provide the answer at this time as she was not sure of what had been put into play for servicing but that currently they were not hooked up while waiting for electrician, Trustee Mitchell stated that they are working as he has gone by and turned them on and off himself. Roads on the list for rehabilitation were reviewed. (Item #8)

UNFINISHED BUSINESS:

Discussion/Action: Real Property & Water Rights §10-15-1.H (8)- Concerning 102 Mexican Ave. – Matt Willett
Mr. Willett presented documentation of the encroachment on the property. Per Attorney Rhodes presentation of the appraisal of the property was presented with the proposed purchase area being 829.2 sq. ft. at a price per sq. ft. of \$3.38 for a total purchase price of \$3,429.35. Attorney Rhodes advised Mr. Willett that if the board accepted the offer he would need to prepare a legal description to allow the Village to quit claim it. After the purchase the owner would be responsible for the re-plat. Mayor Pro-Tem requested of the Attorney if the board could accept an offer at this time and was advised yes. Mayor Pro-Tem requested if there was an offer for the property to which Mr. Willett responded that he was proposing a purchase price of \$3,429.35. Trustee Voight made a motion to accept the offer, Trustee Mitchell seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously.

Discussion/Action: Adopted and Published Ordinance No. 387 Article A. Fire Department Clerk/Treasurer advised that this was published on February 22, 2020. Erich Wuersching, CFD advised that he had nothing further to add. Trustee Mitchell moved to adopt and publish by Title and Subject matter Ordinance No. 387 Article A. Fire Department, Trustee Voight seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously. (Item #9)

NEW BUSINESS:

Discussion/Action: License Agreement – High Canyon Weavers & Spinners Guild – Joan Nussbaum. Attorney Rhodes confirmed with Ms. Nussbaum that the entity was an un-incorporated business. Trustee Tieman asked if this license would affect any other current license agreement with the Village and was informed that it did not, for the two months of the year that it is leased out she will either be on retreat with the guild or will be willing to move the equipment to accommodate the primary lessee. Mayor Pro-Tem Denney called for a motion, Trustee Mitchell moved to accept the license with the High Canyon Weavers & Spinners Guild as printed, Trustee Voight seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously.

Discussion/Action: License Agreement Renewal – Ann Self Lowen Trustee Mitchell questioned if the agreement had changed in any way and was advised by Attorney Rhodes that it had not. . Mayor Pro-Tem Denney called for a motion, Trustee Tieman moved to accept the license with Ann Self Lowen as printed, Trustee Mitchell seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously.

Discussion/Action: Acceptance and Approval of Village of Cloudcroft Procurement Policies & Procedures Manual

Clerk/Treasurer explained that this was in response to a previous request by the Administrator and the Auditing Firm which was to be complete by June 1, 2020. Mayor Pro-Tem Denney called for a motion, Trustee Mitchell moved to accept the Village of Cloudcroft Procurement Policies & Procedures Manual as submitted, Trustee Tieman seconded the motion and with no further discussion a roll call vote was taken;

- Trustee Denney - Aye
- Trustee Voight – Aye
- Trustee Mitchell – Aye
- Trustee Tieman – Aye

The motion carries unanimously. (Item #10)

BILLS & TREASURER'S REPORT:

Mayor Pro-Tem called for a motion to acknowledge the February 2020 Bills and Treasurers report. Trustee Mitchell made such motion, Trustee Voight seconded the motion and upon vote of Trustees Denney, Tieman, Mitchell and Voight, all voting "aye" the motion carried unanimously. (Item #11)

ADJOURNMENT: Mayor Pro-Tem Denney called for a motion to adjourn the meeting of March 10, 2020. Trustee Mitchell made such motion, Trustee Voight seconded the motion and with no objection the meeting was adjourned at 7:46pm (Item #12)

ATTEST

A faint circular seal is visible in the background behind the signature of Barbara K. Garcia. The seal appears to contain text around its perimeter, but it is too light to read clearly.

Barbara K. Garcia, CPO
Village Clerk/Treasurer

A handwritten signature in black ink, reading "William Denney", is written over a horizontal line.

William Denney
Mayor Pro-Tem

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